| **Policy 402.01: Release of Credit Information** | **Status:** ADOPTED |
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| **Original Adopted Date:** 01/17/2024 **| Revised Date:** 01/17/2024 **| Reviewed Date:** 01/17/2024 |  |

The following information will be released to an entity with whom an employee has applied for credit or has obtained credit:  title of position, income, and number of years employed.  This information will be released without prior written notice to the employee.  Confidential information about the employee will be released to an inquiring creditor with a written authorization from the employee.

It is the responsibility of the Tri-County board secretary or superintendent to respond to inquiries from creditors.

| Legal Reference: | Iowa Code §§ 22.7; 279.8. |
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| **I.C. Iowa Code** | **Description** |
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| Iowa Code § 22.7 | [Confidential Records](https://www.legis.iowa.gov/docs/code/22.7.pdf) |
| Iowa Code § 279.8 | [Directors - General Rules - Bonds of Employees](https://www.legis.iowa.gov/docs/code/279.8.pdf) |

**Cross References**

| **Code** | **Description** |
| --- | --- |
| 401.05 | [Employee Records](https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=36031104&revid=pluslH3k1cEotNHac9Pplus52mcw==) |
| 401.05-R(1) | [Employee Records - Regulation](https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=36031104&revid=6t4hiD2NvslshfWBlBsRRaX2g==) |